

The District School Board of Indian River County met on October 21, 2014, at 6:00 p.m. The business meeting was held in the Teacher Education Center located at the J.A. Thompson Administrative Center, 1990 25th Street, Vero Beach, Florida 32960. District School Board Members attending were: Chairman Carol Johnson, Vice Chairman Matthew McCain, and Board Members: Claudia Jiménez, Karen Disney-Brombach, and Dale Simchick. Dr. Frances J. Adams, Superintendent of Schools; and Suzanne D’Agresta, School Board Attorney, were also present.

Meeting Minutes

- I. Meeting was called to order by Chairman Johnson.
- II. Inspirational message was given by Mrs. Disney-Brombach.
- III. PLEDGE OF ALLEGIANCE TO THE FLAG AND PRESENTATION OF COLORS by Vero Beach High School’s Air Force Junior ROTC under the Guidance of Wade E. Dues, Chief Master Sergeant (ret), USAF
- IV. ADOPTION OF ORDERS OF THE DAY
Chairman Johnson called for a motion. Mrs. Disney-Brombach moved approval of the Orders of the Day. Ms. Jiménez seconded the motion and it carried unanimously, with a 5-0 vote.
- V. PRESENTATIONS
 - A. **School Bus Safety Week Poster Contest Recognition – Mr. Tucker**
District School Board and Superintendent recognized Emma Moscoso as the School District’s 1st Place Winner in Division 2 District wide, “Be Smart, be Seen, I Wait in a Safe Place” themed poster contest held last school year while she was a 4th grade student at Glendale Elementary School. Mr. Tucker read the letter received by Emma from the Florida Association for Pupil Transportation in which she was notified that she placed 2nd in Division II, Florida Department of Education Bus Safety Week Poster Contest, State wide contest.
- VII. CITIZEN INPUT
Liz Cannon requested to speak on ELA Benchmark.
- VI. CONSENT AGENDA
Chairman Johnson called for a motion. Ms. Jiménez moved approval of the Consent Agenda. Mrs. Simchick seconded the motion. A Board Member talked about the new template for the School Improvement and Differentiated Accountability Plans. Mr. Green talked about the changes to the template. The Board voted unanimously in favor of the motion, with a 5-0 vote.

A. Approval of Minutes

1. Discussion Session held 10/7/2014
2. Business Meeting held 10/7/2014

Superintendent recommended approval.

B. Approval of Personnel Recommendations – Mr. Fritz

Attached was a list of personnel recommendations that included personnel additions, terminations, and/or changes. Superintendent recommended approval.

C. Approval to Dispose of Surplus Property – Mr. Morrison

This request was for approval to dispose of surplus property in accordance with Florida Statutes 274.05 and 274.06. The attached lists represented property to be deleted from various inventories and/or for items that had been declared surplus. Included in this list were 14 buses that had been declared surplus by the District's Transportation Department. The request included two of the surplus buses to be donated to the Economic Opportunities Council (EOC) of Indian River, Inc., for their Head Start program. The EOC 501(c) (3) was on file with the District's Property Records Department. After Board approval, property would be recycled, donated, and/or auctioned. It was requested that the property be deleted from the Fixed Asset Ledger. Superintendent recommended approval.

D. Approval to Renew RFQ #2012-16 for Engineering Testing Services with Listed Firms- Mr. Morrison

Pursuant to School Board Policy 6320 and the terms and conditions of RFQ #2012-16, the Purchasing Department requested approval to renew this RFQ for one final year. Awarded firms included: Ardaman & Associates, Inc.; Dunkelberger Engineering & Testing, Inc.; GFA International, Inc.; GLE Associates, Inc.; Keller, Schleicher & MacWilliam Engineering and Testing; MBV Engineering, Inc.; Nutting Engineers of Florida, Inc.; Professional Services Industries, Inc.; and Universal Engineering Sciences, Inc. All specifications, terms, and conditions would remain the same. Attached were copies of the renewal letters. Superintendent recommended approval.

E. Approval of 2014-2015 School Improvement and Differentiated Accountability Plans – Mr. Green

School Improvement and Differentiated Accountability Plans were respectfully submitted with recommendations for approval. Each School Improvement Plan may be accessed at the following location: <https://www.floridacims.org/districts>; no login was necessary. Click 31-Indian River County and select the school you wish to view. Attached was a list of schools that had submitted plans approved by their School Advisory Councils and a District Review Committee. Superintendent recommended approval.

F. Approval of Superintendent's Evaluation Instrument and Evaluation Timeline for 2014-2015 School Year – Chairman Johnson

In 2013, after a review of evaluation instruments from several School Districts in Florida, the attached instrument was developed. This document provided guidelines for professional standards and a timeline for completion and review. At the request of the Board, an overall rating of professional standards was added to the last page of the evaluation instrument. Superintendent recommended approval.

G. Approval of Student to Attend School Out of County – Dr. Adams

Parent resided in Indian River County and requested permission for his/her child to attend school in St. Lucie County for the 2014-2015 school year. The parent's mother was a teacher at an elementary school in St. Lucie County. Parent requested to enroll his/her child in his/her Mother's school. Superintendent recommended approval.

VII. ACTION AGENDA

A. Approval of Contract with Dr. Wayne Blanton of the Florida School Boards Association to Conduct a Superintendent Search, Cost Not to Exceed \$10,000 – Chairman Johnson

The Chair negotiated a contract with Dr. Wayne Blanton of the Florida School Boards Association, as directed by the School Board at their September 23, 2014, Superintendent Search Discussion Session. The total amount of the contract was not to exceed \$10,000. Chairman recommended approval.

Chairman called for a motion. Mrs. Simchick moved approval of the contract with Florida School Boards Association to conduct a Superintendent search, with the cost not to exceed \$10,000. Mr. McCain seconded the motion and it carried unanimously, with a 5-0 vote.

B. Approval of Naming of Parent Pick-up Access Road at Rosewood Magnet School – Dr. Adams

Rosewood Magnet School Advisory Council requested approval to name the school's new parent pick-up access road, "Dillon Drive," in honor of Mrs. Dillon's career achievements at Rosewood Magnet. Mrs. Dillon would retire as Principal of Rosewood Magnet in December 2014. The committee had a unanimous vote in favor of naming the access road "Dillon Drive." Superintendent recommended approval.

Citizen Input Request:

Rosewood Magnet School students, Matteo Iacono and Liam Ritchie, requested to speak using a PowerPoint presentation of Principal Dillon's career accomplishments at Rosewood.

Chairman Johnson called for a motion. Mrs. Disney-Brombach moved approval of the request to name the school's new parent pick-up access road, "Dillon Drive," in honor of Mrs. Dillon's career achievements at Rosewood Magnet. Mrs. Simchick seconded the motion. Board Members, Superintendent, and Principal Dillon spoke to the motion. The Board voted unanimously in favor of the motion, with a 5-0 vote.

C. Approval to Accept Internal Accounts Audit Report for Fiscal Year that ended on June 30, 2014 – Mr. Morrison

The Internal Accounts Audit Report for the fiscal year that ended on June 30, 2014, had been completed. Incorporated within the Internal Account Audit Report were the Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters as completed by Mayer, Hoffman, and McCann P.C. This report was ordered to be filed as part of the public records of the Board, making mention of this fact in the minutes. A copy of the report was available for review in the Office of the School Board Secretary at 1990 25th Street, Vero Beach, Florida, 32960; and on the District website at www.indianriverschools.org. Superintendent recommended approval.

Chairman Johnson called for a motion. Mr. McCain moved approval to accept the Internal Accounts Audit Report for the fiscal year that ended on June 30, 2014. Ms. Jiménez seconded the motion. Board Members and Mr. Morrison spoke to the motion. The Board voted unanimously in favor of the motion, with a 5-0 vote.

D. Approval to Renew Financial Advisory Agreement with Ford & Associates - Mr. Morrison

Approval was recommended to renew the Letter of Agreement between the School Board of Indian River County and Ford & Associates, Inc., for the provision of Financial Advisory Services. The current agreement had been in place since July 13, 2004, and the firm held all rates for financial advisory services constant. The updated agreement was based on a per transaction fee dependent on the varying level of debt financings, plus the reimbursement of necessary and ordinary expenses. In addition, the hourly rates for support staff services had been updated to reflect current costs and market conditions. Superintendent recommended approval.

Chairman Johnson called for a motion. Ms. Jiménez moved approval to renew the Financial Advisory Agreement with Ford & Associates. Mrs. Simchick seconded the motion and it carried unanimously, with a 5-0 vote.

E. Approval of Updated Organizational Chart for 2014-2015 – Dr. Adams

The 2014-2015 Organizational Chart approved by the Board on June 3, 2014, had been updated to reflect changes in the names of two departments and the addition and renaming of one department. The changes were: Purchasing was now Purchasing & Central Distribution; Staff Development was now Professional Development; added with a name change: Adult & Community Education was now Technical Center for Career & Adult Education. Superintendent recommended approval.

Chairman Johnson called for a motion. Mrs. Simchick moved approval of the updated Organizational Chart for 2014-2015. Mr. McCain seconded the motion and it carried unanimously, with a 5-0 vote.

VIII. SUPERINTENDENT'S REPORT

Dr. Adams congratulated the Professional Development Department who held 29 separate in-services opportunities for staff during the first Teachers' in-service day. She said that they were all very well attended. Dr. Adams also reported on the United Way Community Leaders Breakfast and Spirit of Indian River County Awards that was held on this date. She said that their new focus/vision was on education.

IX. DISCUSSION

Ms. Jiménez asked the Superintendent if the FAIR (Florida Assessments for Instruction in Reading- optional K-12) testing was mandated by the State and why the District was also doing Benchmarks. She asked the Superintendent about the quality of the Benchmark tests. Dr. Adams spoke to her questions. Mr. Rynberg spoke to the need for Benchmarks and FAIR testing for progress monitoring to guide staff as to where their students were presently. He said he would get specific information for the Board. Chairman Johnson said that the additional information could be vetted to the Board at the next Discussion Session on November 4.

X. SCHOOL BOARD MEMBER MATTERS – Chairman Johnson

Mrs. Disney-Brombach thanked Judy Jones for the bulletin boards in the District Office.

Mrs. Simchick asked students to be very careful and safe on Halloween.

Ms. Jiménez gave a shout out for all elementary school that participated in the International Walk to School Day.

XI. INFORMATION AGENDA

A. Charter School Financials – Mr. Morrison

Charter school financial statements were presented to the Board for information only. No approval of a charter school's financial statement was required. This presentation of charter school financial statements was to demonstrate compliance with section 1002.33, Florida Statutes. Specifically, subsection (5) (b) required the District, as sponsor, to monitor the revenues and expenditures of the charter school and to perform the duties provided in s. 1002.345. High performing charter schools were only required to submit financials quarterly. All charter schools currently operating in Indian River had been designated as high performing. Indian River Charter High School, Imagine Schools of South Vero, Sebastian Charter Junior High School, and St. Peter's Academy opted to submit their financials quarterly. North County Charter School opted to submit their financials monthly.

B. Monthly Facilities Report – Mr. Morrison

See attached report.

XII. SUPERINTENDENT'S CLOSING

Dr. Adams talked about a follow-up meeting with the Superintendent's Student Advisory Committee regarding activities in the community and what they felt that they needed. She complimented both the students' for their feedback and the community members who participated. A video was presented on integrating technology into the classrooms through a partnership with the Learning Alliance.

XIII. ADJOURNMENT – Chairman Johnson

With no further business, the meeting adjourned at approximately 6:47 p.m.